

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 03 MARCH 2014**

PRESENT

Mayor Cllr. D. Pritchard, Deputy Mayor Cllr. D. Airs,
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. J. Bond, Cllr. H. Cox, Cllr. J. Frostdick,
Cllr. J. Hamilton-Emery, Cllr. P. Harris, Cllr. A. Nash, Cllr. Y. Nolan,
Cllr. C. Plewman, Cllr. M. Saunders, Cllr. G. Smith, Cllr. A. Yiasimi

Mrs. J. Chance (Town Clerk), Mrs. J. Warner (Deputy Town Clerk)

Dist. Cllr. J. Lee (to item 7 incl.), P.C. Cresswell (to item 4 incl.)
Mr. Carey and Jake Lomax, Cromer Academy (to item 5 incl.)
Reporter Sabah Meddings
7 members of the public

The Mayor welcomed everyone to the meeting. He made particular reference to the attendance of the Mayoress and reporter Sabah Meddings.

1. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 20 JANUARY 2014**

It was unanimously **AGREED** that the minutes of the Town Council meeting held on 20 January 2014 be **APPROVED**. The minutes were signed by the Mayor.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. Bartlett – Cromer Preservation Society & COAST

Cllr. Plewman – Skatepark & COAST & NN Community Transport

It was noted that declaration forms would be completed by all members declaring an interest.

3. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

4. **POLICE MATTERS**

4.1 **Police Report**

P.C. Cresswell circulated a report (refer attached). It was noted that there had been a rise in the number of vehicle thefts in North Norfolk but it is believed that the perpetrators are from outside the area.

P.C. Cresswell left at 7:05pm.

4.2 **Other Police Matters**

There were no other police matters.

5. **YOUTH**

5.1 **Cromer Academy Student Council**

Jake Lomax reported on the recent sell out performances of 'We will rock you' and provided information on the forthcoming charity week. He also advised that mentoring sessions are being held in respect of the upcoming exams.

The Mayor and several members of the Town Council attended 'We Will Rock You' and congratulated the academy on the successful event.

5.2 **Other Youth Matters** (for information only)

There were no other youth matters to report.

The Cromer Academy representatives left the meeting at 7:10pm

6. **COUNTY & DISTRICT COUNCIL**

There were no questions from members to the District and County Councillors however updates were provided in relation to previously raised issues as follows:

A140 Layby near Norwich Airport – NCC is already monitoring the parking of vehicles for advertising purposes and it is hoped that they will soon be removed.

Cycling on the Promenade – Cllr. Yiasimi will continue to press for clarification.

Thanks were given to Cllrs. Cox, Lee & Yiasimi.

7. It was **resolved** that the meeting be closed for public participation.

PUBLIC PARTICIPATION

Letter in EDP – A member of the public voiced concern in respect of a letter in the EDP which he felt undermined the Steps to Safety Campaign. Concern was raised that the negotiations for the proposed crematorium were not in the public domain until the 11th hour and it was stressed that all action taken by Steps to Safety has been correct and within the planning guidelines. A request was made for the retraction of the letter. The Mayor advised that the letter was sent as an individual not as a Councillor.

A148 – A member of the public referred to a letter dated 03 October 2013 and reminded members that they have pressed for a 30mph speed limit and a roundabout for many years. It was requested that Westerleigh be asked to contribute and felt that it would be remiss if this is not asked for especially as the Town Council are aware of the Steps to Safety Campaign. A written reply was requested in respect of whether the Town Council has entered a financial agreement with Westerleigh.

North Lodge Park – It was noted that the Marrams and Meadow putting green will soon be open for the season and members reminded that at a past public meeting Cromer Town Council stated that they do not want putting and bowls to be lost from North Lodge Park. However it looks like it will be lost from the park for the 2014 season. Putting and bowls will be a revenue source to help pay for the maintenance of the park and the Town Council will face criticism if it is not open. Members were asked whether this is still the policy of the Town Council and if not what will the Town Council do to resolve it.

Cycling on The Promenade- A request was made for sight of the safety risk assessment for the proposed cycle lane on The Promenade.

The meeting re-opened.

Cllr. Lee and one member of the public left the meeting.

8. **GUEST SPEAKERS**

8.1 **Civil Contingencies**

Due to health reasons Richard Cook postponed his attendance at the meeting. A new date will be arranged.

8.2 **Request for speakers**

The following requests were considered and **APPROVED** as specified:

North Norfolk Community Transport – Markus Henrikson will be invited to a future meeting and offered the chance to have a stand at the Open Day.

Rural Community Council - Poorlands – Rik Martin will be attending the Open Day and will be invited to be a speaker at the Annual Town Meeting.

Cromer Sea Defences – Brian Farrow will be a guest speaker at the Annual Town Meeting.

9. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

9.1 **Minutes of the meeting of the Planning Transportation & Environment Committee held on 06 February 2014**

Cllr. Harris presented the minutes of the meeting held on 06 February 2014 which were **APPROVED** and **ADOPTED**.

Item 11.5 Cycle Lane – Concern was raised that the proposal to install a cycle lane on The Promenade could be a danger to pedestrians. The issue of cycling on The Promenade needs to be resolved and it was requested that this remains to be an active item on the agenda.

10. **PROMOTIONS & DEVELOPMENT COMMITTEE**

10.1 **Minutes of the meeting of the Promotions & Development Committee held on 04 February 2014**

Cllr. Nash presented the minutes of the meeting held on 04 February 2014 which were **APPROVED** and **ADOPTED**.

Item 11.3 Sport Relief Mile – Cllr. Harris provided an update.

11. **STRATEGY & FINANCE COMMITTEE**

11.1 **Minutes of the meeting of the Strategy & Finance Committee held on 18 February 2013**

Cllr. Airs presented the minutes of the meeting held on 18 February 2014, which were **APPROVED** and **ADOPTED**.

Item 7.5 Grants – Cllr. Plewman declared an interest and voiced her disappointment that the Skatepark Group have received a reduced grant. She hopes that there may be a way of finding more funding in the near future.

11.2 **Code of Conduct**

Reference was made to a letter to the press from a member in respect of the Town Council budget. It was stressed that once a decision has been made by council, there is a collective responsibility to support the decision. To criticise a council decision can be seen as bringing the council into disrepute. The Code of Conduct will be included in the forthcoming Councillor training session. It was **AGREED** that all meetings should abide by the code of conduct and all it entails and that a letter is sent to the member concerned to remind her of the code of conduct and collective responsibility.

12. **WORKS & GENERAL PURPOSES COMMITTEE**

12.1 **Minutes of the meeting of the Works & General Purposes Committee held on 28 January 2014**

Cllr. Pritchard presented the minutes of the meeting held on 28 January 2014, which were **APPROVED** and **ADOPTED**.

12.2 **Cemetery Fees**

The Deputy Clerk advised that there is no fee listed for the purchase of exclusive rights of burial in the baby grave section. It was noted that no fee is made for the interment of a baby or for the preparation of a grave in this section. It was **AGREED** to only charge for the officer time involved in respect of the purchase of exclusive rights in the baby grave section.

13. **MAYOR & DEPUTY MAYOR**

14.1 **Mayor's Report** - The Mayor advised that he continues to update his blog.

14.2 **Deputy Mayor's Report** – There was no report

14. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

Spring Seminar – Cllr. Nash gave a reminder of the event.

15. **CORRESPONDENCE**

15.1 **Correspondence as detailed below**

The correspondence listed was noted or action agreed as detailed.

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| Norfolk Trails | Request for volunteer Trail Rangers – <i>Cllr. Bartlett volunteered to help.</i> |
| Norfolk CCG | Living Well with Dementia letter |
| Norfolk ALC | Weekly Updates |
| NNDC | Hand out from Standards Event |
| NNDC | North Norfolk Coastal Forum |
| NNCT | Cromer Area Medirides |
| RDF TV West | Secret Dealers fliers |
| NCTA | Forum Meeting 02 April 2014 |
| NCC Methodist Church | Civic Service, 10:30am, Sunday 27 April 2014, Norwich |
| Chamber of Trade | AGM, 7 for 7.30pm, 18 March 2014, Virginia Court Hotel |
| CPS | Newsletter |
| Norfolk RCC | Cromer Exhibition |
| NNDC | Big Society Fund |

15.2 **Correspondence received since 25 February 2014**

Resident Email in respect of crematorium

16. **DATE OF THE NEXT MEETING:** 7pm on 14 April 2014

17. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

The remaining members of the public left the meeting at 8:05pm

18. **MEMORIAL INSCRIPTION**

Members were in receipt of a confidential letter relating to a memorial inscription. Following discussion it was **AGREED** that the Clerk be instructed to write a sympathetic letter to the family concerned as per the guidance given by NALC and to point out that the decision lies with the burial authority concerned.

There being no further business, the Mayor closed the meeting at 8:25pm.

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Signed

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Dated